



# Funding Policy

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**Wārea te one tapu,**

**Ka hura taongā ta a uta, me tiakina atu ki taongā ta a tai, Ka hura taongā ta a tai, me tiakina atu ki taongā ta a uta. Kia oti ake te mahara ma te taiao mo ake tonu atu.**

**Clear the sacred pathway,**

**And let those who care for the hinterland, be as one with those who reside by the seaside**

**Let those who care for the seaside, be of one thought with those of the hinterland. Only then will the care of the environment be secured forever.**

## **1.0 Background information**

The Trust was formalised in May 2007 with the signing of the Trust Deed by representatives of Ngā Hapū and Contact Energy Limited.

The primary purpose of the Wairakei Charitable Trust is to assist Ngā Hapū in maintaining their ancestral connection to their waahi tapu and other taongā affected by Contact Energy's geothermal operations on the Wairakei - Tauhara Geothermal System through:

- Relationship – to enhance and protect the relationship between Contact and Ngā Hapū
- Kaitiakitangā - to enhance Ngā Hapū kaitiaki role in the Wairakei-Tauhara area
- To fund environmental and cultural projects that will assist in achieving the above two objectives
- To provide scholarship grants to Ngā Hapū descendants
- To undertake activities to facilitate education programmes for Ngā Hapū

The Trust comprises of four hapū elected trustees and two Contact appointed trustees. A copy of the Trust Deed and further information on the Wairakei Charitable Trust including information on current Trustees can be found on the Trust website: [www.wairakeitrust.co.nz](http://www.wairakeitrust.co.nz)

## **2.0 What grants/funds are available?**

On an annual basis, the Trust receives \$150,000, plus additional funds specifically for educational scholarships. Over time, this amount is adjusted to account for inflation and increases in course fees. This amount will continue to be provided to the Trust for the duration of resource consents for the Wairakei and Tauhara II Geothermal Power Station (i.e. for 35 years from 1 July, 2011, ending in July, 2046).

## **3.0 Funding allocations**

To assist applicants and beneficiaries of the Trust, the Trustees will seek to distribute annual funding into three broad categories – projects, wānanga and educational scholarships. Trustees may use their discretion in allocating funds as appropriate.

### **3.1 Project Funding**

- Applications can come from hapū individuals or groups but to succeed in getting funded they should have supporting documentation. The applications must be accompanied by suitable quotes and a project plan before funding is considered.
- Each application must contain supporting documentation from the hapū. This would be in the form of minutes of a trust/hapū meeting and a letter of support for the application from the marae trust/committee or Kaumatua. Each application must contain supporting signed documentation outlining support specific to the application.
- If the project is taking place on land not owned by the applicant there should be a letter of approval from the land owner/trust for the project to take place. Applicants should

make sure that their project has any resource consents needed or factor into the project the cost of gaining such consents.

- All applications must be made in writing:
  - through the correct application form (Project Grant Application);
  - all required information must be provided;
  - must be returned on time;
  - any applications received after the closing date will not be accepted for that funding round.
- It is preferable that the Trust funds the project direct to the supplier/contractor on receipt of an invoice. The other option is for the project funding to go to a Marae Trust committee or other registered entity.
- Project funding will not be paid to an individual.

### **3.2 Marae Capital Grants Fund**

In November 2019, the trustees reviewed the funding policy and as there was a surplus of funds, they were able to set aside an allocation of \$150,000.

Of this allocation, each of the four marae – Te Rangiita, Rauhoto, Maroanui and Te Kapa-o-Te Rangiita ki Oruanui can apply for refurbishment/repair/rebuild projects.

Applications must come from the marae trust committees and be accompanied by suitable quotes and a project plan before funding will be considered. Application is to be made via the Project Grant application in either the Summer or Winter Funding rounds.

This funding will be assessed annually.

### **3.3 Ngā Hapū o Wairakei Community Social Initiatives Fund**

A discretionary fund for Community Social initiatives for whanau of Ngā Hapū o Wairakei.

The trust will allocate up to \$10,000 (GST included) per year to suitable programmes and initiatives. Application is to be made via the Project Grant application in either the Summer or Winter Funding rounds.

### **3.4 Wānanga funding**

- The Wairakei Charitable Trust supports the development of suitable wānanga for Ngā Hapū covering aspects of learning applicable to the identity of the Ngā Hapū.
- Approved wānanga will assist the hapū to maintain their ancestral and spiritual connections through marae-based learning around cultural knowledge and history of Tūwharetoa taongā ta whenua, mana, and mauri.
- The Wairakei Charitable Trust wānanga policy allows up to \$2000 (GST included) per accepted weekend wānanga conducted by the hapū /marae. Each application:
  - must contain supporting documentation from the hapū /whanau. This would be in the form of minutes of a trust/hapū meeting and/ a letter of support for the application from the Kaumatua;
  - must contain supporting signed documentation outlining support specific to the application;

- approved for funding shall report back in writing to the Trust within four weeks after the wānanga has been held, providing details on the outcomes and an attendance register;
- must be made in writing through the correct application form (see the Trust website or talk to the Trust Secretary) and all required information must be provided;
- must be returned on time and any applications received after the closing date will not be accepted for that funding round.
- The Trust will conditionally approve funding for more than one wānanga (series of wānanga) on application; however, funds will only be released in advance for the first wānanga once approved by the Trust. Funding each additional wānanga will only be endorsed following receipt of an acceptable report with a signed registration of participants, a detailed programme, and the report of actual costs.
- All Wānanga must be inclusive and sensitive and respectful to other whānau/hapū of the rohe and to Contact Energy.
- The Trust may turn down further funding during the wānanga series should attendance decline, or the programme not meet the specific application.

### **3.5 Education Scholarships and Grants**

#### **Educational Scholarships**

- The Trust provides educational scholarships to encourage and up skill Ngā Hapū members in tertiary education with special emphasis in (but not limited to) the area of natural resource management.
- All applications:
  - must be made in writing through the correct application form (see the Trust website or talk to the Trust Secretary) and all required information must be provided;
  - must be returned on time and any applications received after the closing date will not be accepted for that funding round.
- The scholarships are for tertiary study at a New Zealand University, New Zealand Polytechnic, or other recognised New Zealand tertiary institution.
- An annual scholarship for students studying in the area of natural resource management (Geology, Earth Sciences, Engineering and Environmental) has been specified within the consent conditions.
- In the event of there being no applicants studying in the area of natural resource management (Geology, Earth Sciences, Engineering, Environmental) those funds will be held and accumulate until applications are received from students following those studies.
- This fund is equally distributed amongst eligible recipients confirmed by the trustees.

#### **General Educational Grants**

At each Trust meeting, the trustees may allocate additional funding to general educational grants to encourage and up skill Ngā Hapū members in other tertiary education. These scholarships will fund students of Ngā Hapū descent in any field of study that may ultimately have a long term downstream benefit to taongā ta whenua.

- Downstream benefits to taongā ta whenua would include, but not be limited to, applicants studying in the areas of Education, Te Reo, Medicine, Social Services, Commerce or Business.
- The Trust can allocate grants of between \$250 to \$1500 to an applicant studying full-time or part-time towards a University degree or tertiary diploma. The studies must have some long term downstream benefit to the hapū or taongā ta whenua as a whole.
- All applications must include the following:
  - Evidence of achievement/results from previous years study
  - Confirmation that the applicant is attending the course in the form of a copy of the fees receipt or a letter of acceptance of enrolment as student at a recognised tertiary institution
  - Confirmation of Whakapapa to the relevant hapū.

### 3.6 Annual Tūwharetoa Marae Sports Grants

- The Wairakei Charitable Trust supports a grant up to \$2000 (GST included) for the four marae - Te Rangiita, Rauhoto, Maroanui and Te Kapa-o-Te Rangiita ki Oruanui
- All applications to be received at each Winter funding round to support a timely payment;
- This grant will be funded and recognised through the wānanga fund;
- Each wānanga approved for funding shall report back in writing which are to include photos and any video footage

## 4.0 How do I apply for funding?

Funding Type	Form Required
Project	Application for Funding: Projects
Marae Capital Grants Fund	Application for Funding: Projects
Wānanga	Application for Funding: Wānanga
Educational Scholarships and General Education Grants	Application for Funding: Educational Scholarships and Grants
Ngā Hapū o Wairakei Community Social Initiatives Fund	Application for Funding: Projects
Annual Tūwharetoa Marae Sports Grants	Application for Funding: Wānanga

Application forms are available for download on the website and are also available from:

Wairakei Charitable Trust  
 C/o PO Box 19  
 Turangi  
 Phone: 07 386 6843 or it can be requested by email [info@tdltd.co.nz](mailto:info@tdltd.co.nz)

## **5.0 How are funding decisions made?**

Each year, two funding rounds will be advertised and applications for funding accepted. The Wairakei Charitable Trust meets three times a year (two funding round meetings and the AGM). At its funding round meetings the Trust assesses applications against the funding policy and makes a decision on each application. There is no guarantee that you or your organisation will be successful in receiving funding when you apply.

There is no ability to appeal a funding decision and correspondence on funding decisions will not be entered into by the trustees.

Applications that seek in excess of \$100,000 must be approved by the Trustees and receive hapū ratification. Applications of less than \$100,000 need only Trustees approval.

## **6.0 Who administers the funding?**

The Secretary of the Wairakei Charitable Trust is responsible for administering funding processes. You should contact the Secretary for inquiries regarding this Funding Policy. The Secretary receives applications and prepares them for consideration by the Trust. The Secretary administers payments to successful applicants and receives all reports on the results of the approved funding allocations.

## **7.0 What is the timing for funding rounds?**

The attached table provides an indicative timetable for the Funding Rounds each year. An updated timetable will be available on the Trust website or through the Trust Secretary. The timing of funding rounds is designed to assist students entering educational programmes.

**Table: Funding Timetable**

<b>Timing</b>	<b>Process</b>
June	Applications for Winter Funding Round open. Applications accepted for: <ul style="list-style-type: none"><li>• Wānanga</li><li>• Projects</li></ul>
July	Trust receives annual funding from Contact Energy
July (end)	Applications for Winter Funding Round close
August (early)	Trust meeting to consider applications
September (early)	Successful applicants notified and funded
November	AGM & report back hui
December	Applications for Summer Funding Round open. Applications accepted for: <ul style="list-style-type: none"><li>• Education and Training (e.g. first semester)</li><li>• Wānanga</li><li>• Projects</li></ul>
February (end)	Applications for Summer Funding Round close
March	Trust meeting to consider applications
April	Successful applicants notified and funded

## **8.0 What conditions apply?**

The following conditions apply to all funding approved by the Wairakei Charitable Trust:

- a) Funds must only be used for charitable purposes;
- b) Applications must be received by the closing date;
- c) Applicants must be over 18 years of age (only applicable to project and wānanga funding applications, not education and training grants and scholarships);
- d) Successful applicants must sign a funding agreement;
- e) A short report on the results you achieved with the funds and how the funds were used is required at the end of the project or wānanga;
- f) The Wairakei Charitable Trust may publish details of your application if successful in the Trust's accountability documents and promotional information;
- g) The Wairakei Charitable Trust will retain your application on file for audit purposes. You should keep a copy of your application.
- h) All funding granted must be uplifted within 12 months of being allocated.

## **9.0 What can the funds be used for?**

Funds can only be used for the purpose for which they are granted and no other purpose. You must outline how the funds will be used in your application.

## **10.0 What can't the funds be used for?**

To assist applicants and beneficiaries of the Trust, any applications for funding the following activities will not be approved:

- a) Funding for operational expenses that are not charitable.

*Explanation: Funds cannot be used for everyday running costs of organisations, which are not related to the charitable purpose of the grant (eg: power and rent).*

- b) Funding for pre-approved costs.

*Explanation: Funds cannot be used for costs, which have already been approved by another funding organisation.*

- c) Funding for projects based overseas, or any spending of funds overseas.

*Explanation: New Zealand income tax rules and charitable status rules prevent the use of Trust funds overseas.*

- d) Funding for retrospective projects or activities.

*Explanation: Marae Capitol Works, Projects or Wānanga that have already taken place or been completed.*